

It is our pleasure to commend you on your desire to seek the Lord and His perfect will for your life. Heartland School of Ministry is a wonderful place to step into your destiny.

To apply at HSM is a two-part process for international students. **The first part is the application for admission.** The second part is the international packet which must be completed and originals mailed to:

**Heartland School of Ministry
Registrar's Office
6300 North Belt Line
Irving, Texas 75063
214-687-5531**

- Application for Admission – All parts must be completed and submitted. (Including photo)
- HSM F-1 Student Immigration Responsibilities form (attached)
- HSM Personal Data form (attached)
- HSM Financial Worksheet form (attached)
- Financial Guarantee – Financial Guarantees in the form of a letter or affidavit of support, equal to the total cost of estimated expenses on the International Student Financial Worksheet form must be submitted along with the Application for Admission and other documents. **An original bank statement from each Guarantor must be submitted to verify the amount of support to be provided.** If the student has dependents that are coming to the United States, please note the breakdown on the Financial Statement Form.
- Transcripts of completed schooling, including a copy of your diploma(s).
- Proof of English Proficiency (only 1 of the following is required):
 - An official TOEFL report with a score of 500 or more on the paper/pencil test and 173 or more on the computerized test.
 - A letter of certification from a school verifying your ability to use the English language proficiently.
 - If the above requirements are not met you will be required to attend the Cultural English class in the summer.
- Transfer form is needed if transferring from another school within the U.S. You may obtain this form by contacting the International Student Advisor at HSM.

All documents must be received in the office before an I-20 can be completed.

Upon receipt of all the above documents, prospective fulltime students will be considered for admission and notified of the decision regarding their acceptance in writing. Admission to HSM is determined by an objective evaluation of the applicant without regard to race, color, and ethnic origin in accordance with Title VI of the Civil Rights Act of 1964.

An I-20 form will be sent to accepted students. Please note that if you would like the I-20 to be sent through Federal Express or DHL, you will be responsible for the payment upon receipt. HSM does not cover the cost of shipping the package to you.

Depending on where it is shipped to, this could cost approximately \$100. The prospective student will present the I-20 form to the United States Embassy in the country of his/her citizenship to apply for the F-1 student visa along with their receipt for the SEVIS Fee of \$100. (See attached information sheet). A current student visa is required for all international students to enroll at HSM. Acceptance into HSM does not guarantee that the Consulate will grant you an F-1 student visa. Those who meet the criteria are approved by the U.S. Department of Justice, Immigration and Naturalization Service to enroll as international students.

God bless you. Our prayers are with you that God's will be done in your life. If you need any help, you can call Heartland School of Ministry at (214) 687-5531 and ask for the International Student Advisor.